

## FINAL Minutes

### WestConnex M4-M5 Link Tunnels – AQCCC Meeting #1

Date	2/03/2021		
Time	6.00pm – 7.00pm		
Venue	Videoconference		
Chair	Abigail Goldberg	Chair and Director	GoldbergBlaise
Attendees	Brian Smyth King Peter Bridge Steve O'Brien Alistair Wardrope	Community representative Community representative Community representative Community representative	Haberfield Haberfield Haberfield St Peters
	Manod Wickramasinghe	Traffic and Transport Planning Manager	Inner West Council
	Verity Turner Terry Chapman Matthew Callander Karina Wilson Kris Hinks Peter Redwin	Environment and Planning Manager Project Director Fire Life Safety and Integration Community Engagement Advisor Operations and Maintenance Head of Operations and Maintenance	WestConnex   Transurban WestConnex   Transurban WestConnex   Transurban WestConnex   Transurban WestConnex   Transurban WestConnex   Transurban
	Dr Ian Longley	Independent Air Quality Specialist	NIWA NZ
	Courtney Moran	Senior Environment Officer	Transport for NSW
	Stuart Clark	Senior Operations Officer	EPA (observer)
	Grant Sainsbery Alex Holloway	Environment and Sustainability Manager Building Delivery Manager – SPI M&E	ASBJV (Contractor) ASBJV (Contractor)
Apologies	Karyn Hemming	Community representative	St Peters

Agenda Items		Actions
1.0	<b>Introductions</b> <p>The Chair welcomed participants and facilitated round-table introductions.</p> <p>Community representatives expressed an interest in current traffic performance relative to pre-COVID levels. The project team offered to present the publicly available data in this regard at the next meeting.</p> <p>The Chair noted that an additional community representative was being sought for the St Peters area. Should participants know of interested individuals, they are invited to seek further information.</p>	<p>Project team to present data re current traffic levels at the next meeting.</p> <p>Participants to seek further information from the Chair should they know of interested individuals willing to represent the St Peters area.</p>

Agenda Items	Actions
<p><b>2.0 Overview of the project</b></p> <p>An overview of the project was provided by Verity and Terry, who commented that construction had commenced in 2018 and the project is on track for completion in 2023.</p> <p>Points noted included:</p> <ul style="list-style-type: none"> <li>• A ventilation facility is under construction at Campbell Road, St Peters and is being fit out at Parramatta Road, Haberfield</li> <li>• Tunnel works are presently based at three sites</li> <li>• There is a diverse workforce made up of a varied range of professionals working on the project</li> <li>• 6.6 million tonnes of spoil has been removed to date</li> <li>• The project does not allow emissions from the tunnel portals, making tunnel outlet facilities essential.</li> </ul>	<p>Presentation slides to be made available on the project website with meeting minutes.</p>
<p><b>3.0 Role and responsibilities of the AQCCC</b></p> <p>Verity confirmed that:</p> <ul style="list-style-type: none"> <li>• The AQCCC is for the M4-M5 Link Tunnel only</li> <li>• A separate AQCCC will be established for the Rozelle Interchange, however the two AQCCCs may be combined after opening</li> <li>• The AQCCC's role is: <ul style="list-style-type: none"> <li>- To provide advice both prior to and during operation of the project</li> <li>- To review, provide advice on and agree on the location of the air quality monitoring stations</li> <li>- Review and provide advice on operational environmental management plans and operation stage documents, compliance reporting, audit reports and complaints as they relate to air quality.</li> </ul> </li> </ul> <p>Noted that the AQCCC will operate for at least 2 years after opening of the project.</p>	
<p><b>4.0 Terms of Reference</b></p> <p>The Chair summarised the draft Terms of Reference, which had been distributed ahead of the meeting, and invited comments or questions from participants.</p> <p>As no comments or questions were received it was agreed that the Terms of Reference could be finalised.</p> <p>The Chair made reference to the Department of Planning, Industry and Environment's CCC Guidelines (2019) noting that the Terms of Reference have precedence over the Guidelines as this is a special purpose CCC.</p>	<p>Project team to finalise Terms of Reference.</p>

Agenda Items	Actions
<p><b>5.0 Interaction and feedback with the local community</b></p> <p>The Chair observed that CCC members are encouraged to keep community members updated and informed regarding project matters. To assist, there is a presumption that documents and other information provided to the committee can be made generally available to the community.</p> <p>Noted that members are not expected to know all project details, particularly as air quality matters can be technical and complex. Rather, members should make reference to factual sources of information such as the project website, or draw on the project team to assist in providing responses to queries. The Chair is first point of contact and will assist as a conduit to the project team.</p> <p>Attention was drawn to the requirement that, as for all CCC's, individual committee members may make comments to the media or in public forums on behalf of themselves or their stakeholder groups, but not on behalf of the committee. Should a member provide comment to the media, the Chair should be informed as a courtesy.</p>	<p>The Chair is key contact for members for all enquiries at <a href="mailto:info@goldbergblaise.com.au">info@goldbergblaise.com.au</a>. Members are invited to seek assistance through the Chair from the project team in responding to stakeholder queries.</p> <p>Members who provide comment to the media do so as individuals or on behalf of stakeholder groups. Should comment be made, members are asked to inform the Chair.</p>
<p><b>6.0 Agenda for next meeting on 9/3/21</b></p> <p>The project team advised that the next meeting will focus on prospective locations for air quality monitoring stations. The meeting will include a presentation from Dr. Ian Longley, who will provide an update on air quality performance of the New M4 Tunnels since opening.</p>	<p>Agenda to be provided in advance of the meeting.</p>
<p><b>7.0 Questions</b></p> <p>Members requested information regarding the air quality monitoring station locations for their consideration in advance of the meeting if possible. The project team agreed to provide background information, including existing locations of operating air quality monitoring stations, so that members can sight the facilities.</p> <p>Members sought advice regarding future meeting dates. The project team advised that four meetings were required a year, and that a meeting subsequent to next Tuesday would be scheduled for Q2. Future meeting dates to be agreed.</p>	<p>Project team to provide background information on air quality monitoring stations in advance of the meeting on 9/3/21.</p> <p>Q2 meeting date to be agreed.</p>
<p>The meeting closed at 6:43pm</p>	